**INTAROS Executive Board Meeting No. 16**

Date: September 28, 2018 10:00 – 11.00 CET

Via GoToMeeting

***Minutes and actions***

Participants: R. Pirazzini (FMI), A. Beszczynska-Möller (IOPAN), Finn Danielsen (NORDECO), S. Sandven

Meeting leader: S. Sandven

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| No  | Description | Deadline | Comments |
| 16.1 | After Review meeting in Brussels 21 September. What are the follow-up actions ? We wait for the evaluation report from EU.  |  |  |
| 16.2  | Preparing for milestone deliverables by end of November 2018WP1: D1.4: Collaboration establishment – Pan Arctic Observing Forum. It is important that the Forum includes members from funding agencies, stakeholder organisations, industry., etc. The document should report on the progress of building such Forum. Will use results from the upcoming Arctic Science Forum meeting in Berlin 25 October. WP2: D2.3/D2.6/D2.9/: Roberta reported the work is in good progress. The key persons involved have regular skype meetings. WP5: D5.2/D5.3/D5.4: Pedro did not attend to give any report.  |  |  |
| 16.3 | Workplan for WP6 tasks- Geir was not attending so there is no report |  |  |
| 16.4 | Plan for the annual meeting week in Bremen: 7-8 January: 1.5 day workshop on WP2 with links to WP3 and WP59-10 January: 1.5 day General Assembly10 January: WP6 tasks meetings, Advisory Panel meeting and start training sessions11. January: Steering Committee meeting and training Other side meetings can be organised |  |  |
| 16.5 | Upcoming meetings/conferences/other events:(1) Victoria 5 – 9 November: Presentation of INTAROS and CAATEX at ASA-meeting and meeting with INTAROS partner ONC – Ocean Networks Canada(2) 27 November: KO-meeting with Russian partners(3) 2 – 7 December: INTAROS/UAK research school in Longyearbyen(4) 9 December: AOS side meeting in Washington(5) 11 December: INTAROS session at AGU in Washington(6) YOPP Arctic Science Conference 14-16 January. INTAROS oral presentation |  |  |
|  | **Date for next EB meeting.** 02 Nov 2018, 1000 – 1100 |  |  |

***INTAROS participation in conferences, workshops and other meetings from July 2018***

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| Date | Meeting | Participation from INTAROS | Comment |
| 3 July | CMEMS workshop on requirements for in situ data | SS  | INTAROS presentation |
| 5 Sept | Meeting between INTAROS and Norwegian Mapping Agency | SS, HS |  |
| 3 – 7 Sept | University of the Arctic Congress, Oulu |  | Arctic Cluster repr. K. Baer |
| 12-14 Sept | EuroGEOSS workshop in Geneva | SS | Present two INTAROS posters |
| 16 Sept | INTAROS meeting with Chinese partners at RADI in Beijing (MARIS project)  | SS, Bin Cheng, Yubao Qiu |  |
| 17 Sept | 1st Arctic Stakeholder conference, Brussels | no | Arctic Cluster repr. K. Baer |
| 19-21 October | Arctic Circle, Reykjavik | no | Arctic Cluster will be at the EU booth |
| 22 October | GCOS Science Day at FMI | FMI (Roberta)Was host | INTAROS was invited, but could not attend |
| 24-25 October | SAON workshop + Arctic Science Forum meeting in Berlin | SS (+ many INTAROS repr.) |  |
| 20-21 Nov | Arctic ROOS meeting in Brussels |  |  |
| 21-23 Nov | EOOS conference, Brussels | Tbd  |  |
| 29 Oct – 02 Nov | GEO Plenary Week, Kyoto | H. Enomoto | INTAROS poster |
| 5 – 9 November | Acoustical Society of America, 176th meeting  | HS, SS | INTAROS/CAATEX presentation |
| 27 Nov | INTAROS KO-meeting with Russian partners | SS |  |
| 10-14 Dec | AGU Washington  | RP, HS, SS | INTAROS session |
| 7 – 11 January | INTAROS annual meeting in Bremen | all |  |
| 14-16 January  | YOPP Arctic Science Workshop | SS, RP, |  |
| 20-25 January | Arctic Frontier  | tbd | Arctic cluster session |
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