**INTAROS Executive Board Meeting No. 16**

Date: September 28, 2018 10:00 – 11.00 CET

Via GoToMeeting

***Minutes and actions***

Participants: R. Pirazzini (FMI), A. Beszczynska-Möller (IOPAN), P. Gonçalves (Terradue), Finn Danielsen (NORDECO), S. Sandven, H. Sagen (NERSC)

Meeting leader: S. Sandven

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| No | Description | Deadline | Comments |
| 15.1 | Preparing for the review meeting in Brussels 21 September, and an informal pre-meeting in the afternoon the day before followed by a dinner).  Action: The WP-leaders will prepare a presentation on work progress. Presentation length ≈ 20 min + 10 min questions. The pre-meeting located at the EuroGOOS office will be used to prepare for the review meeting | 20 Sept |  |
| 15.2 | Progress with Pan Arctic Observation Forum ( see minutes from last EB meeting 15 May, where several key persons were proposed to be member of this forum). In order to establish such forum, it is important to be in dialogue with other major bodies, organisations and networks that are already working with Arctic Observing Systems on different levels. These include:  (1) SAON and its committees, in particular CON (contact Hannele Savela)  (2) ESFRI, regarding European infrastructures (contact Sanna Sovari)  (3) Arctic Science Forum connected to Arctic Science Ministerial 25-26 October  (4) The Arctic Stakeholder Forum has presented a 100 page report on investment priorities in the Arctic.  (5) The AOS statement form the Davos meeting  Action: Skype meeting with Sanna Sovari related to ESFRI (Stein)  Action: Consult with Hannele Savela what CON is doing (Stein)  Action: Ask all partners who will represent their countries at the Arctic Science Forum in Berlin and if they can be members of the Forum (Stein)  Action: Distribute the AOS statement (Stein) |  |  |
| 15.3 | Preparing for milestone deliverables by end of November 2018  WP1: D1.4: Collaboration establishment – Pan Arctic Observing Forum. It is important that the Forum includes members from funding agencies, stakeholder organisations, industry., etc. The document should report on the progress of building such Forum. See activities under 15.2  WP2: D2.3/D2.6/D2.9/: Roberta reported the work is in good progress, but it is demanding task. A telecon was held two days ago between WP2 and WP5. There will be a milestone in mid October. Work is on good progress on D2.12.  Action: Ask all partners who have collected under INTAROS in 2017-2018 to register their new data as part of the questionnaire in WP2. Should a new page to set up ?  WP5: D5.2/D5.3/D5.4: Pedro reported on the progress. These deliverables are the first version and updated versions will come later. |  |  |
| 15.4 | Actions related to INTAROS participation in upcoming conferences and workshops:  (1) Possible IASOA/INTAROS workshop in Helsinki in October to discuss collaboration. Roberta proposed skype meetings with INTAROS WP2/WP5 instead of physical meeting.  (2) AGU session on INTAROS work, with Roberta as prime convener. Several from INTAROS will give presentations. Also side meetings will be held with US people and AOS (Sandy, etc. ).  (3) Propose INTAROS – related session at EGU. Actions: Propose ocean-focused session (led by Agnieszka). Others ? Deadline for session proposals is 6 Sept.  (4) EuroGEOSS workshop in Geneva (12-14 Sept): two posters from INTAROS (Stein and Roberta)  (5) GCOS Science Day at FMI 22 October: planned presentation from INTAROS (organised by Roberta)  (6) YOPP Arctic Science Conference 14-16 January. Abstract deadline 3 September. INTAROS should have several presentations  (7) Invite Sandy and other people from AOS to the INTAROS GA 7-11 January. |  |  |
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|  | **Date for next EB meeting.** 28 Sept 2018, 1000 – 1200 |  |  |

***INTAROS participation in conferences, workshops and other meetings from May 2018***

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| Date | Meeting | Participation from INTAROS | Comment |
| 3 – 4 May | Steering Committee meeting in Lisbon | Steering committee |  |
| 23-25 May | EuroGOOS General Assembly | SS, EB |  |
| 28 May – 1 June | MOSAIC Science workshop | Hanne |  |
| 4 – 5 June | AtlantOS workshop: A European Vision for an Atlantic Ocean Observing System | Erik |  |
| 16-26 June | Arctic Science Summit Week: Scientific presentations + statements to Arctic Observing Summit | SS, HS, RP, ABM, FD, | Many presentations by INTAROS members |
| 3 July | CMEMS workshop on requirements for in situ data | SS | INTAROS presentation |
| 5 Sept | Meeting between INTAROS and Norwegian Mapping Agency | SS, HS |  |
| 3 – 7 Sept | University of the Arctic Congress, Oulu |  | Arctic Cluster repr. K. Baer |
| 12-14 Sept | EuroGEOSS workshop in Geneva | SS | Present two INTAROS posters |
| 17 Sept | 1st Arctic Stakeholder conference, Brussels |  | Arctic Cluster repr. K. Baer |
| 19-21 October | Arctic Circle, Reykjavik |  | Arctic Cluster will be at the EU booth |
| 22 October | GCOS Science Day at FMI |  | Roberta organises INTAROS presentation |
| 21-23 Nov | EOOS conference, Brussels |  |  |
| 29 Oct – 02 Nov | GEO Plenary Week, Kyoto | H. Enomoto | INTAROS poster |
| 5 – 9 November | Acoustical Society of America, 176th meeting | HS, SS | INTAROS/CAATEX presentation |
| 10-14 Dec | AGU Washington | RP, HS, SS | INTAROS session |
| 7 – 11 January | INTAROS annual meeting in Bremen | all |  |
| 14-16 January | YOPP Arctic Science Workshop | SS, RP, |  |
| 20-25 Januar | Arctic Frontier |  |  |
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